

# Items we might need from anyone on your case

We try to get proof of the facts you gave about your case by checking online sources. If we need more items showing proof, we'll let you know. We'll tell you what items to send and how to send them.

This form shows items we might ask you to send. You can upload these items using our website, YourTexasBenefits.com. If you upload any of these items now, it might help us review your case faster. We need only items that apply to anyone on your case. For example if no one has a bank account, we don't need bank statements.

## If you are applying for Any Benefit Program

bringing or sending copies of items that apply to anyone on your case might help us review it faster.

- **Identity (proof of who you are)** – Current driver's license or Department of Public Safety ID card. If a person has the right to act for you (as your authorized representative), that person also needs to give proof of identity.
- **Immigration status** – Resident card (I-551), arrival/ departure form (I-94). Or papers from the U.S. Citizenship and Immigration Services. We need copies of the front and back of these forms.
- **Veterans benefits, workers' compensation, or unemployment** – Award letter or pay stubs.
- **Social Security, Supplemental Security Income (SSI), or pension benefits** – Award letter or pay stubs.
- **Military service** – Current Military ID (Form DD-2), military orders, or separation papers (Form DD-214).
- **Legal representative (a person who has the right to act for you on legal issues)** – Power of attorney papers, guardianship order, court order, or similar court documents.
- **Loans and gifts (includes someone paying bills for you)** – Loan agreements or statement from the person giving you money or paying your bills. Must show that person's name, address, phone number, and signature.
- **Residence (proof you live in Texas)** – Utility bill, driver's license, Texas Department of Public Safety ID, rent receipt, letter from landlord (can't be a relative).



## If you are applying for SNAP food benefits

bringing or sending copies of items that apply to anyone on your case might help us review it faster.

- **Proof of income from your job** – Last 3 pay stubs or paychecks, a statement from your employer, or self-employment records.
- **Bank accounts** – The most current statement for all accounts.
- **Medical costs** – Bills, receipts, or statements from health-care providers (doctors, hospitals, drug stores, etc.). These items should show costs you have now and costs you expect in the future.
- **Rent or mortgage costs** – Recent checks, check stubs, or statement from the mortgage bank or landlord. Renters also need to give the landlord's name, address, and phone number.
- **Dependent care expenses** – Receipts, canceled checks, or a signed statement from the person you pay. A signed statement must show when and how much you pay.
- **Child support anyone pays** – Court papers that show what you must pay for child support. For example: divorce decree, court order, or district clerk record.
- **Child support anyone gets** – District clerk record. Or letter from the parent who pays showing how much, how often and the date it is usually paid. The letter must have the name, address, phone number, and signature of the parent who pays.

To get SNAP, a person must be a U.S. citizen or legal resident.

More on the back



## More items we might need from you



If you are applying for

### TANF Cash Help for Families

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- **Proof of income from your job** – Last 3 pay stubs or paychecks, a statement from your employer, or self-employment records.
- **Bank accounts** – Most current statement for all accounts.
- **Proof a child is related to you** – Legal birth, hospital, or baptismal certificate.
- **Citizenship** – U.S. passport, Certificate of Naturalization, U.S. birth certificate (copies of the front and back), hospital record of birth, or Medicare card. If you were born in Texas, we might be able to look up your birth record.
- **Child's vaccines** – Vaccine records for each child.
- **Proof a child lives with you** – A signed statement from your landlord or a non-relative neighbor that includes his or her name, address, and phone number.
- **Child support anyone pays** – Court papers that show what you must pay for child support. For example: divorce decree, court order, or district clerk record.
- **Child support anyone gets** – District clerk record. Or letter from the parent who pays showing how much, how often and the date it is usually paid. The letter must have the name, address, phone number, and signature of the parent who pays.
- **Health insurance** – Copy of the front and back of the insurance card or policy.

If you are applying for

### CHIP or Children's Medicaid

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- **Proof of income from your job** – One pay stub or paycheck from the last 60 days, a statement from your employer, or self-employment records.
- **Medical costs** – Bills or statements from health-care providers (doctors, drug stores, etc.) from the past 3 months. We only need these items if you haven't already paid for these services.
- **Citizenship** – U.S. passport, Certificate of Naturalization, U.S. birth certificate (copies of the front and back), hospital record of birth, or Medicare card. If you were born in Texas, we might be able to look up your birth record.

If you are applying for

### Medicaid for a Pregnant Woman or an Adult

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- **Proof of income from your job** – Last 3 pay stubs or paychecks, a statement from your employer, self-employment records, or last year's tax return.
- **Medical costs** – Bills or statements from health-care providers (doctors, hospitals, drug stores, etc.) from the past 3 months. We only need these items if you haven't already paid for these services.
- **Citizenship** – U.S. passport, Certificate of Naturalization, U.S. birth certificate (copies of the front and back), hospital record of birth, or Medicare card. If you were born in Texas, we might be able to look up your birth record.

If you need help getting these items, let us know. It's our duty to help you.

Don't send this form back to us. Keep for your records.