



1907 Freight Street  
P. O. Box 2007  
Phone: 956-726-3120  
Fax: 956-725-1309  
Laredo, TX 78044  
[www.southtexasfoodbank.org](http://www.southtexasfoodbank.org)

Serving the counties of  
Dimmitt, Jim Hogg, Kinney, Maverick, Val Verde, Zapata, and Webb

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## APPLICATION

1. Name and address of agency or church

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

2. Tax exempt #: \_\_\_\_\_

3. Is your program...  Pantry  On-Site Feeding Program  Both

Other (explain) \_\_\_\_\_

4. Is your agency or church an affiliate of a larger organization?

Yes (answer 4a)  No (skip to #5)

4a Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

5. Does your agency or church operate a pantry or an on-site feeding program at another address?  yes (answer 5a & 5b)  no (skip to 6)

5a. Name of program: \_\_\_\_\_

Address: \_\_\_\_\_

5b. Will this site also be participating with the Food Bank?  
 Yes \_\_\_\_\_  No  
(Explain)

6. Name of the person directly responsible for the operation of the pantry  
\_\_\_\_\_

7. How long has the pantry been in operation? \_\_\_\_\_

8: What are your present resources for food? \_\_\_\_\_

9: Of your total food supply, what percentage do you anticipate to be from the South Texas Food Bank? \_\_\_\_\_

10. Do you have adequate transportation and facilities to pick up your food items and store them properly?  yes  no

11. Are you interested in being called when there is a surplus of food?  yes  no

12. When does the pantry operate? Days a week \_\_\_\_\_ Hours of operation \_\_\_\_\_

13. How many families per month does your pantry serve? \_\_\_\_\_

14. Which types of clients are served by your pantry?  Men  Women  Families  
 Elderly  Children & Infants

15. Does your program have restrictions on who is served and how often?  
 No  Yes \_\_\_\_\_  
(Describe restriction)

16. Why do you offer this service \_\_\_\_\_  
\_\_\_\_\_

17. What is your total freezer capacity? Cubic ft. \_\_\_\_\_  No freezer

18. What is your total refrigerator capacity? Cubic ft. \_\_\_\_\_

19. Where are canned goods stored? \_\_\_\_\_

20. Where are non-food items stored? \_\_\_\_\_

21. Is dry food stored off the floor?  Yes  No
22. Is bulk food in vermin proof containers?  Yes  No
23. Is the storage area clean and dry?  Yes  No
24. Can the storage area be securely locked?  Yes  No
25. What is your record keeping method? \_\_\_\_\_
26. What is the geographic area of service? \_\_\_\_\_

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**PLEASE READ THOROUGHLY AND FILL OUT THIS APPLICATION COMPLETELY AND CORRECTLY BEFORE YOU SIGN.**

Agency Representative \_\_\_\_\_ / \_\_\_\_\_  
Print Signature

South Texas Food Bank Representative \_\_\_\_\_  
Signature

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The South Texas Food Bank does not discriminate on the basis of age, color, disability, national origin, political belief, race, religion or sex